

Member Information Service

Cabinet Decisions – 21 March 2022

These were recommendations to Council and are on the Agenda for the Council meeting on 30th March 2022

Decisions made by Cabinet Members

The following decision has been made by the Cabinet Member for Economic Growth and Net Zero and will take effect at 10.00a.m. on Thursday 31 March 2022, unless the call-in procedure is activated. If you wish to request that a proposed decision is called in, please contact Member Services on 01444 477062 or e-mail committees@midsussex.gov.uk, in addition to making a written request to the Monitoring Officer, Tom Clark.

Proposed Amendments to the Off-Street Parking Places Order

The Cabinet Member for Economic Growth and Net Zero approved the decision to make amendments to the off-street parking places order to:

- a) introduce a new management regime that will ensure the parking area off St Wilfrid's Way, Haywards Heath can be managed in an effective way in the future,
- b) facilitate the effective enforcement of the West Sussex ChargePoint Network in MSDC car parks, and
- c) account for small operational changes to enable effective car park management.

A copy of the reports is attached to this email. In due course, the report will be an Executive Decision which can be found [here](#).

Committee Meetings

The Programme of Meetings for 2021-22 was considered and approved at the Annual Council meeting.

Please note that meeting start times vary. All meetings are in-person unless otherwise stated.

Meetings for March and April are listed below:

MARCH 2022

23 March – Scrutiny Committee for Community, Customer Service and Service Delivery @ 6pm
(virtual)

24 March – Film Licensing Panel @ 10am

30 March – Council @ 7pm (Trinity Methodist Church)

APRIL 2022

11 April – Cabinet Grants Panel @ 4pm

14 April – Planning Committee @ 4pm

21 April – District Planning Committee @ 2pm

27 April – Special Council @ 7pm (Venue TBC) – **Please note that this is an additional meeting for Council to approve the Sustainable Economy Strategy**

Democratic Services has updated your O365 calendar with the new dates and times. Regular updates on the status of meetings in the forthcoming period will be provided to Members and the Council's public facing website will be continually updated.

Agendas – Items to be Considered

Scrutiny Committee for Community, Customer Service and Service Delivery – 23 March 2022 @ 6pm

Proposed Community Governance Reviews for the Administrative and Electoral Arrangements of Town and Parish Councils affected by the outcome of the LGBCE's Electoral Review of Mid Sussex District Council.

Equality and Diversity Progress Report 2021.

MSDC Modern Slavery and Human Trafficking Transparency Statement.

Scrutiny Committee for Community, Customer Services and Service Delivery Work Programme 2021/22.

Council – 30 March 2022 @ 7pm

Recommendations from Cabinet held on 21 March 2022.

Standards Committee Annual Report 2021.





Treasury Management Strategy Statement and Annual Investment Strategy 2022/23 to 2023/24.

Programme of Meetings 2022/2023.



Member Development Learning

All Member Development Learning Sessions are held in the Council Chamber unless otherwise stated.

Date & Time	Training Event	Indicator
This session has been postponed and a new date will be arranged in due course.	Planning Training: Decision making & Other material considerations <i>(Essential for Planning Members)</i>	
This session has been postponed and a new date will be arranged in due course.	Planning Training: Highways Matters & S106 <i>(Essential for Planning Members)</i>	
This session has been postponed and a new date will be arranged in due course.	Planning Training: Design & Heritage Assets <i>(Essential for Planning Members)</i>	
This session has been postponed and a new date will be arranged in due course.	Planning Training: Planning Enforcement <i>(Essential for Planning Members)</i>	

Planning Training – Topics

The Planning Training will cover the following topics over the course of four training sessions:

- Highways
- Heritage Assets
- Design case study
- Decision making
- Other material considerations
- S106
- Planning Enforcement

Learning Pool

For online training that you can do conveniently in your own time, please visit the Learning Pool.



To complete your online learning pool training modules please visit:

<https://stc.learningpool.com/login/index.php>

The modules available for Members to complete are:

- Safeguarding Adults
- Safeguarding and Child Protection
- County Lines
- What is GDPR?
- Getting Started with Social Media.
- Business Continuity Management.
- Annotating and Editing Documents.
- Planning Application Decision Making for Members

Safeguarding Adults & Safeguarding and Child Protection

Cllr De Mierre, Cabinet Member for Leisure and Customer Services, reminds Members that there are two safeguarding training modules via the Learning Pool:

MSDC Safeguarding Adults

MSDC Child Protection and Safeguarding

<http://thewire/training-development/learning-pool/>.

Any Member who has not completed either of these courses is strongly advised to do so.

If you have any problems with accessing the Learning Pool, please email

committees@midsussex.gov.uk or 01444 477062.

Information and News

COVID-19 News

Covid levels in Mid Sussex have risen to about 1300 cases per 100,000 in the last week with the very infectious Omicron 2 variant now accounting for most Covid cases. Covid case levels are high which means caution is needed in indoor settings which should be well ventilated. Hospitalisations of people testing positive for Covid locally and nationally are up across the whole of the UK but are still about 25% less than where they were at the start of January 2022. Positivity rates among those tested are up to about 25% in Sussex which indicates high community Covid infections. Deaths nationally, within 28 days of a positive Covid test, are up slightly and now average about 115 per day.

The average Covid rate across West Sussex has risen to about 1100 cases per 100,000 with case numbers rising across all age groups. Similarly, case numbers in the SE have risen to about 1000 cases per 100,000. The average Covid figure in England is up to about 800 cases per 100,000 with the more infectious Omicron 2 variant now accounting for most Covid cases across the country. Most areas of England now have Covid case levels above 500 cases per 100,000 with levels highest in the SE and SW.

Case levels in Wales are rising but still below 500 cases per 100,000. In Northern Ireland case levels are steady and similar to those in England.

Case levels in Scotland are rising with most areas now having Covid rates above 1500 cases per 100,000 and hospitalisations rising to peak numbers.



Lateral flow tests are available free to collect locally or request on-line by post so everyone can check their Covid status and isolate if they get a positive test. If going to crowded indoor settings you are advised to do a lateral flow test.

All Covid restrictions were lifted on 24th February 2022 but with mask wearing still advised in shops, theatres, indoor halls, churches and museums and public transport which includes taxis and private hire vehicles and self- isolation if you test positive for Covid or have cold symptoms.

About 85% of the population 12 and over in England and in Mid Sussex are now double vaccinated and about 89% of the population 12 and over have received a first vaccination. There are a significant number of people still being encouraged to come forward for their first vaccination. Covid vaccinations are being planned for the 5 to 11 age group.

Booster vaccinations are being offered to everyone over 12 years of age 3 months after the second vaccination on the booking system. Walk in clinics have been opened where an appointment is not necessary. About 72% of the population 12 and over have now received their booster vaccination in Mid Sussex and England more generally. Having the booster vaccination is thought to provide greater protection against all the Covid variants and to reduce the chance of spreading the virus or being hospitalised.

Second booster vaccinations are being started for vulnerable people and those over 75 who had their first booster vaccination over 6 months ago.

Please see the latest information on Covid vaccination progress and other health matters in West Sussex [here](#).

Please see the latest public data for Covid rates in West Sussex [here](#).

Please note the guidance to remain cautious after 19th July 2021 to help prevent Covid cases putting pressure on the NHS.

Supporting Ukrainian Refugees in Mid Sussex

A page has been added to the MSDC website in support of Ukrainian refugees. The page, which links from a banner on the MSDC homepage, provides links to the Homes for Ukraine scheme with details on how people can register to sponsor and provide accommodation for Ukrainian refugees fleeing their country and to other ways people can help via the Gov.uk website.

A link to the site is here: <https://www.midsussex.gov.uk/about-us/supporting-ukrainian-refugees/>



Cabinet Portfolios and Service Areas

The Leader has confirmed the following changes to Cabinet portfolios, taking effect from 14 March 2022.

LEADER – Cllr Jonathan Ash-Edwards

- Overall political management and direction of the Council
- Overall communications and media
- Strategic partnerships
- Cabinet appointments and responsibilities
- Council Budget and Corporate & Financial Planning
- Gatwick Airport
- Burgess Hill Town Centre
- Clair Hall
- The Orchards Shopping Centre

DEPUTY LEADER – Cllr John Belsey

- To deputise for the Leader
- To take responsibility for political leadership of significant and cross cutting policy areas
- Finance
- Corporate Estates and Facilities
- Landscapes
- Waste
- Centre for Outdoor Sports (CfOS)
- Liaison with sports clubs and organisations

CABINET MEMBER FOR ECONOMIC GROWTH AND NET ZERO – Cllr Stephen Hillier

- Economic Development
- Sustainable Economy Strategy and Net Zero
- Burgess Hill Growth Area
- Parking (including Electric Vehicle Charging)

CABINET MEMBER FOR LEISURE AND CUSTOMER SERVICES – Cllr Ruth de Mierre

- Leisure Centres
- Customer Services and Communications
- Performance Management
- Revenues & Benefits
- ICT and Digital
- Full Fibre Digital Infrastructure
- Equalities
- Safeguarding



CABINET MEMBER FOR COMMUNITY – Cllr Norman Webster

- Chairman of Cabinet Grants Panel
- Community Services (including Community Safety)
- Community Facilities Planning
- Emergency Planning
- Voluntary Sector Liaison (including grants)
- Legal Services
- Democratic Services
- Land Charges
- Environmental Health (incl. Licensing)
- Building Control

CABINET MEMBER FOR HOUSING & PLANNING – Cllr Robert Salisbury

- Planning Policy
- Development Management
- Housing Enabling
- Housing Needs, Homelessness and Temporary Accommodation

Collective Responsibility of the Cabinet:

Collective responsibility for delivery against Council agreed Corporate Plan and Budgets, accountable to Council for performance across the service range.

Proposed Community Governance Reviews of Town and Parish Councils

We have published the papers for the [Scrutiny Committee for Customer Services and Service Delivery](#) due to be held virtually on Wednesday 23 March at 6pm. This includes a report and draft Terms of Reference for proposed Community Governance Reviews of Town and Parish Councils affected by the outcome of the LGBCE's Electoral Review of Mid Sussex District Council. These are: HHTC, BHTC, EGTC, Ansty & Staplefield PC, Lindfield PC and Lindfield Rural PC. The committee proceedings can be viewed live at [MSDC's Official YouTube channel](#) and also afterwards.

Digital Mid Sussex – Member Briefing Workshop

All Members will have seen their invitation to the upcoming Digital Mid Sussex briefing being held on Monday 28th March at 6pm and Tuesday 5th April at 6pm.

The briefing will be presented by Simon Hughes, Head of Digital and Customer Services and Simon Jones, BUL Digital and Technology and will include a Q&A at the end.

Members are encouraged to confirm their attendance as soon as possible and by no later than 4pm on 24 March by completing the form included in their email. Attendance can be in person in the Council Chamber or remotely using the Hybrid meeting functionality. By holding the briefing in this style, Members will be helping to develop our digital service.

Cabinet Member and Portfolio Holder for Leisure & Customer Services, Ruth De Mierre said:

"I look forward to seeing as many Members as possible for what is a very important and significant area for all our residents and the economic success across the District. This is also an excellent



opportunity to develop our digital service by giving Members the opportunity to attend both in person and virtually using Hybrid Technology.”

South Downs News

Please find the latest edition of the South Downs News below:

[South Downs News - March 2022](#)

Complaints and Compliments - February 22

Complaints = 11

Waste & Outdoor Services = 3

Community Services, Policy & Performance = 2

Housing Needs = 2

Benefits = 1

Corporate Estates & Facilities = 1

Revenues = 1

Planning (Dev Management) = 1

Compliments = 30

Waste & Outdoor Services = 11

Customer Services = 9

Dev Management (Planning)= 9

Housing Enabling = 1

News Releases

For further information or copies of the news releases listed below, please contact the Press Office on 01444 477 387 or use the following link: <http://www.midsussex.gov.uk/my-council/council-magazine-and-press-releases/press-releases/>

10 March 2022 - [Introduction of flexible season tickets offer and changes to parking charges to come into effect](#)

